

December 14, 2020

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this fourteenth day of December 2020 at 6:30 p.m. in the Grosse Ile Gymnasium situated at 006, chemin Jerry, Grosse Ile, Qc. and at which time there is quorum.

The following persons are present :

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|------------------------------------|--|
| Mayor: | Rose Elmonde Clarke |
| Councillors: | Marlene Boudreau Felicia Clarke Nancy Clark Miles Clarke Jessica Goodwin |
| Director General: | Janice Turnbull |
| Absent with regrets Councillor: | Steve Clarke |

ADOPTION OF THE AGENDA

R2020-146

It is moved by Miles Clarke
Seconded by Felicia Clarke
And unanimously approved by the Councillors present

That the following agenda be hereby adopted with additions:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Hiring of Labourer – 2020-2021 F.A.I.R. program
 - 2.1.3 Maritime Community Regional Files – Updates
3. Legislative acts of council
 - 3.1 Declaration of pecuniary interests
 - 3.2 Declaration of municipal elected officials – Public Register
 - 3.3 2021 Calendar of regular sittings of council
 - 3.4 Call for services – snow removal – municipal infrastructures
 - 3.5 Programme d’aide à la voirie locale (Roadworks) – Sous-volet - Projets particuliers d’amélioration par circonscription électorale
 - 3.6 Intermunicipal mutual aid agreement – Acceptance and signing authority
 - 3.7 Gym rentals – Christmas holidays
 - 3.8 Roadworks – Volet Entretien des routes locales

4. Varia
 - 4.1 Employee Christmas Social
5. Question period
6. Close

ADOPTION OF THE MINUTES

The members of the council received a copy of, and declare having read, the minutes of the regular sitting of council held on November 9, 2020.

R2020-147

It is moved by Jessica Goodwin
 Seconded by Marlene Boudreau
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on November 9, 2020.

CORRESPONDENCE

N2020-148

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2020-149

It is moved by Miles Clarke
 Seconded by Jessica Goodwin
 And unanimously approved by the Councillors present

To approve the accounts paid for the month ending November 30, 2020, for an amount of \$36, 673.19, this list is deposited in the register of accounts paid.

HIRING OF LABOURER 2020-2021 F.A.I.R. PROGRAM

Mayor, Rose Elmonde Clarke declares her interest in this matter and refrains from discussions.
Councillor, Miles Clarke declares his interest in this matter and refrains from discussions .

WHEREAS three (3) applications were received following the posting of an employment offer in order to engage the services of a labourer within the F.A.I.R. program;

WHEREAS based on the qualifications of the candidates and the requirements outlined in the employment offer;

THEREFORE

R2020-150

It is moved by Felicia Clarke
 Seconded by Nancy Clark

And unanimously approved by the Councillors present

THAT Casey Clarke be hereby engaged as labourer within the F.A.I.R. program for a period of 14 weeks, 40 hours per week, with a salary of \$20.89 per hour, beginning on December 15, 2020 and ending on March 20, 2021.

MARITIME COMMUNITY REGIONAL FILES UPDATES

N2020-151 The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda of the regular sitting of the council of the Maritime Community which was held on Tuesday December 8, 2020 and updated the members of council accordingly.

LEGISLATIVE ACTS OF COUNCIL

DECLARATION OF PECUNIARY INTERESTS

N2020-152 The declaration of pecuniary interests of each member of council is deposited to the office of the Director General and the attestation certificate shall be forwarded to the Ministry of Municipal Affairs and Housing.

DECLARATION OF MUNICIPAL ELECTED OFFICIALS PUBLIC REGISTER

WHEREAS the Minister of Municipal Affairs and Housing has notified all Municipalities that they must create a public register for elected official's declarations;

THEREFORE

R2020-153 It is unanimously approved by the Councillors present

THAT no declarations to this effect have been made by the elected officials of the Municipality of Grosse Ile for the fiscal year ending December 31, 2020.

2021 CALENDAR OF REGULAR SITTINGS OF COUNCIL

WHEREAS article 148 of the *Quebec Municipal Code* stipulates that the council of a local municipality must establish, before the beginning of each calendar year, the schedule of regular sittings of council for the following year by indicating the day and time of each one;

THEREFORE

R2020-154 It is moved by Miles Clarke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the regular sittings of council for the 2021 calendar year are scheduled as follows; these sittings will be held on Mondays beginning at 6:30 pm. Due to the public health measures that must be respected within the context of the COVID-19 pandemic, the sittings will be held, until further notice, in the Grosse Ile Gymnasium situated at 006, chemin Jerry, Grosse Ile:

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|------------|--------------|
| January 11 | July 12 |
| February 8 | August 9 |
| March 8 | September 20 |
| April 19 | November 15 |
| May 10 | December 13 |
| June 14 | |

THAT a public notice shall be posted to this effect in accordance with the law governing the Municipality.

CALL FOR SERVICES SNOW REMOVAL – MUNICIPAL INFRASTRUCTURES

R2020-155

It is moved by Felicia Clarke
Seconded by Miles Clarke
And unanimously approved by the Councillors present

THAT the Director General, Janice Turnbull, be hereby authorised to proceed with a call for services for snow removal operations for the 2021 winter season. The offer must include the requested hourly rate as well as a list of available equipment to carry out the services at the Grosse Ile Community Center (around the municipal building) and at the Recreational Site (the ice surface at the rink).

PROGRAMME D'AIDE À LA VOIRIE LOCALE (ROADWORKS) – SOUS-VOLET – PROJETS PARTICULIERS D'AMÉLIORATION PAR CIRCONSCRIPTION ÉLECTORALE

WHEREAS the Municipality of Grosse Ile has familiarized itself with the implementation terms regarding the *Projets particuliers d'amélioration (PPA)* of the *Programme d'aide à la voirie locale (PAVL)* and commits to respect them;

WHEREAS the road network for which a financial assistance has been granted is under municipal jurisdiction and eligible under the PAVL;

WHEREAS the work was **not** carried out within the calendar year for which the Minister authorised the said work;

WHEREAS the proposed work is eligible under the PAVL;

WHEREAS the form V-0321 has been duly completed;

WHEREAS payment is conditional upon acceptance, by the Minister, of the final project accounts relating to the project;

WHEREAS if the project accounts are deemed compliant, the Minister makes a payment to the municipalities according to the list of work that was authorised without, however, exceeding the maximum amount of assistance as it appears in the confirmation letter;

WHEREAS other sources of funding for the work have been declared, if any;

WHEREAS due to a lack of available equipment and resources on the Magdalen Islands, the roadworks were not able to be carried out during the 2020 fiscal year;

THEREFORE

R2020-156

It is moved by Felicia Clarke
Seconded by Jessica Goodwin
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall forward a request to the Ministry of Transports in order to request an extension until June 30, 2021 to carry out the roadworks on Chemin Shore which were to be completed during the 2020 fiscal year; these roadworks were not carried out due to a lack of equipment and available resources to complete the said work.

**INTERMUNICIPAL MUTUAL AID AGREEMENT
ACCEPTANCE AND SIGNING AUTHORITY**

N2020-157

TABLED

**GYM RENTALS
CHRISTMAS HOLIDAYS**

WHEREAS the municipal offices will be closed from December 18, 2020 – January 3, 2021, inclusively;

WHEREAS cleaning services will not be offered during this time;

WHEREAS the public health measures set forth by the Government of Quebec within the context of the COVID-19 pandemic must be respected at all times and require that public areas be disinfected on a regular basis;

THEREFORE

R2020-158

It is moved by Miles Clarke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT, due to public health measures and restrictions that must be respected within the context of the COVID-19 pandemic, the gymnasium will not be rented during the Christmas holidays (December 18, 2020 – January 3, 2021), at which time the municipal offices will be closed and cleaning services will not be available.

ROADWORKS VOLET ENTRETIEN DES ROUTES LOCALES

WHEREAS the Ministry of Transports has granted compensation in the amount of \$19,135 for the maintenance of local roads for the 2019 calendar year;

WHEREAS the compensation distributed to the Municipality is for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality;

THEREFORE

R2020-159

It is moved by Felicia Clarke
Seconded by Jessica Goodwin
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall inform the Ministry of Transports concerning the usage of the compensation granted for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality, in accordance to the objectives of the section entitled Maintenance of local roads.

EMPLOYEE CHRISTMAS SOCIAL

WHEREAS office socials and parties are not authorised this year due to the COVID-19 pandemic;

WHEREAS the Municipality of Grosse Ile still wishes to show their appreciation towards their employees;

THEREFORE

R2020-160

It is unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall purchase a gift from local Island businesses with a value of \$50.00 for each of their employees.

QUESTION PERIOD

N2020-161

No questions are asked as no members of the public are present.

CLOSE

R2020-162

The session is closed on a motion from Miles Clarke at 7 :30 pm.

Rose Elmonde Clarke
Mayor

Janice Turnbull
Director General