

JULY 11, 2022

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this eleventh day of July 2022 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Diana-Joy Davies
Councillors:	Kathy Burke Johanne Clark Katrina Keating Miranda Matthews
Assistant Clerk-Treasurer:	Maxine Matthews
Absent with regrets Councillors:	Marlene Boudreau Nancy Clark

**OPENING OF THE SITTING AND
WELCOME WORD BY THE CHAIR**

N2022-094 The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2022-095 It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Maritime Community regional Files - Update
3. Legislative acts of council
 - 3.1 Offer of employment – 2nd posting - Municipal Inspector – Public Works Technician
 - 3.2 Offer of employment – Janitor – Occasional status (replacement list)
 - 3.3 Acceptance of tender – Geotechnical study – Chemin Wide

- 3.4 Roadworks – Volet Entretien des routes locales (maintenance of local roads)
- 3.5 PRABAM – Approval of expense – NSW Contrôle – Upgrade of heating/ventilation system
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on June 13, 2022.

R2022-096

It is proposed by Katrina Keating
 Seconded by Kathy Burke
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on June 13, 2022.

CORRESPONDENCE

N2022-097

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2022-098

It is proposed by Katrina Keating
 Seconded by Johanne Clark
 And unanimously approved by the Councillors present

To approve the accounts paid for the month ending June 30, 2022, for an amount of \$87, 969.40, this list is deposited in the register of accounts paid.

MARITIME COMMUNITY REGIONAL FILES UPDATE

N2022-099

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Maritime Community which was held on Tuesday, June 14, 2022 and presented her update to the members of council accordingly.

- The Maritime Community is continuing the clean-up of deceased birds from all beaches and this will be the final cleaning.

LEGISLATIVE ACTS OF COUNCIL

OFFER OF EMPLOYMENT – 2ND POSTING MUNICIPAL INSPECTOR – PUBLIC WORKS TECHNICIAN

WHEREAS no applications were received following the posting of an internal/external offer of employment in order to engage

the services of a Municipal Inspector – Public Works Technician, seasonal status;

THEREFORE

R2022-100

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorized to proceed with a second posting of an internal/external offer of employment in order to engage the services of a Municipal Inspector – Public Works Technician, seasonal status (minimum of 20 weeks per year).

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby delegated to carry out the selection process, if necessary, in order to engage the said Municipal Inspector – Public Works Technician.

**OFFER OF EMPLOYMENT - JANITOR
OCCASIONAL STATUS (REPLACEMENT LIST)**

WHEREAS additional human resources are required for replacements in the janitorial department at the Municipality of Grosse Ile;

THEREFORE

R2022-101

It is proposed by Kathy Burke
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorized to proceed with an internal/external offer of employment in order to engage the services of a Janitor, occasional status (replacement list).

**ACCEPTANCE OF TENDER
GEOTECHNICAL STUDY – CHEMIN WIDE**

WHEREAS following a call for tenders (number 53-2-01042-21-03) by invitation for professional services, issued on May 25, 2022, two (2) tenders were received to carry out a geotechnical study on Chemin Wide:

- LER Inc. \$65, 062.63 (taxes included)
- Englobe Corp. \$101, 298.72 (taxes included)

WHEREAS LER Inc. submitted the lowest conforming tender;

THEREFORE

R2022-102

It is proposed by Katrina Keating
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the tender received from LER Inc. for professional services to carry out a geotechnical study on Chemin Wide for an amount of \$ 65, 062.63, taxes included, be hereby accepted.

**ROADWORKS – VOLET ENTRETIEN DES
ROUTES LOCALES (MAINTENANCE OF LOCAL ROADS)**

WHEREAS the Ministry of Transport has granted compensation in the amount of \$27, 191 for the maintenance of local roads for the 2021 calendar year;

WHEREAS the compensation distributed to the Municipality is for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality;

THEREFORE

R2022-103

It is proposed by Katrina Keating
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall inform the Ministry of Transport concerning the usage of the compensation granted for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality, in accordance with the objectives of the section entitled Maintenance of Local Roads.

**PRABAM – APPROVAL OF EXPENSE
NSW CONTRÔLE – UPGRADE OF HEATING/VENTILATION
SYSTEM**

WHEREAS resolution number R2021-127, adopted on September 20, 2021, authorized the Director General, Janice Turnbull, to proceed with a call for tenders in order to upgrade the heating/ventilation system at the municipal offices;

WHEREAS a call for tenders was not necessary as the expenditure was under the threshold of \$25, 000.00, including net taxes;

THEREFORE

R2022-104

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT this present resolution hereby repeals resolution number R2021-127.

THAT the members of council of the Municipality of Grosse Ile hereby approve the expenditure of \$23, 622.19, including net taxes, for the upgrading of the heating/ventilation system at the municipal offices which was carried out by NSW Contrôle.

THAT this expenditure shall be covered under the financial assistance that the Municipality of Grosse Ile will receive within the PRABAM program.

QUESTION PERIOD

N2022-105 No questions are asked as no members of the public are present.

CLOSE

R2022-106 The session is closed on a motion from Miranda Matthews at 7:35 p.m.

Diana-Joy Davies
Mayor

Maxine Matthews
Assistant Clerk-Treasurer