

**February 11, 2019**

**MINUTES** of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this eleventh day of February 2019 at 6:30 p.m. at the Municipal Office situated at 006 chemin Jerry, Grosse Ile, Qc, at which time there is quorum.

The following persons are present:

Mayor:	Rose Elmonde Clarke
Councillors:	Marlene Boudreau Felicia Clarke Nancy Clarke Miles Clarke Steve Clarke Jessica Goodwin
Director-General:	Janice Turnbull

One (1) member of the public is present.

### **ADOPTION OF THE AGENDA**

**R2019-010** It is moved by Felicia Clarke  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

That the following agenda be hereby adopted with amendments:

1. Opening of the sitting
  - 1.1 Welcome word by the chair
  - 1.2 Adoption of the agenda
  - 1.3 Adoption of the minutes
  - 1.4 Correspondence
    - 1.4.1 Business arising from the correspondence
      - 1.4.1.1 CAMI – Request to use municipal infrastructure – Youth Project – Fitness Center, Municipal Garage and Property
      - 1.4.1.2 Marcel Dickson – Request for a change of zoning on Lot 3 777 426
      - 1.4.1.3 Marsha Lapierre – Fitness Center Schedule
2. Administrative acts of council
  - 2.1 Administrative updates
    - 2.1.1 Accounts paid
3. Legislative acts of council
  - 3.1 Presentation and adoption of 1<sup>st</sup> Draft Bylaw 2019-001 – Amending the Zoning Bylaw of the Municipality of Grosse Ile in order to change the zoning of lots 3 776 794, 3 779 925 and a section of lot 3 776 795
  - 3.2 Notice of Motion – Bylaw 2019-002 – to replace Bylaw 2016-006 Code of Ethics and Conduct of Municipal Employees

- 3.3 Civil Security – Request for funding – Part 2
- 3.4 Civil Security – Agreement with Municipalité des Îles – Sharing of services
- 3.5 Adoption of policy concerning the prevention of psychological harassment, incivility and violence within the workplace
- 3.6 ADMQ – Annual convention
- 4. Question period
- 5. Close

**ADOPTION OF THE MINUTES**

The members of the council received a copy of, and declare having read, the minutes of the regular sitting of council held January 14, 2019.

R2019-011

It is moved by Marlene Boudreau  
 Seconded by Miles Clarke  
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held January 14, 2019.

**CORRESPONDENCE**

N2019-012

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

**BUSINESS ARISING FROM THE CORRESPONDENCE**

**CAMI**

**REQUEST TO USE MUNICIPAL INFRASTRUCTURE  
 YOUTH PROJECT – FITNESS CENTER, MUNICIPAL  
 GARAGE AND PROPERTY**

**WHEREAS** CAMI has submitted a request to use municipal infrastructure within their project entitled «*Down Home Skill Development – Engaging Vulnerable Youth*»;

**WHEREAS** CAMI and Grosse Ile High School do not have adequate space to offer the hands-on training programs outlined within the project;

**WHEREAS** this program aims to engage vulnerable youth within the community and will have a positive impact by enhancing their prospects of employability and capacity to engage in community life;

**THEREFORE**

R2019-013

It is moved by Jessica Goodwin  
 Seconded by Steve Clarke  
 And unanimously approved by the Councillors present

**THAT** the Municipality of Grosse Ile shall grant CAMI use of the fitness center for the youth who are enrolled in the aforementioned program within the same scope as the after-school program currently in place. The youth must come to the municipal office in order to purchase their fitness center pass.

**THAT** CAMI will also be granted use of the municipal garage in order to construct a secondary building that will be used as a workshop and installed either on lot 3 777 576 which is the site of the former municipal office or lot 3 777 760 which is where the Recreational Site is located.

**THAT** the Director General, Janice Turnbull, be hereby delegated to sign, on behalf of the Municipality of Grosse Ile, an agreement with CAMI regarding the use of the above-mentioned municipal infrastructure.

**MARCEL DICKSON  
CHANGE OF ZONING ON LOT 3 777 426**

N2019-014      TABLED

**MARSHA LAPIERRE  
FITNESS CENTER SCHEDULE**

**WHEREAS** a request has been submitted asking that the opening hours of the fitness center be increased, in particular, that the center be open on weekends and during the summer season;

**WHEREAS** a survey, to this effect, was distributed to all mailboxes within the communities of Grosse Ile, Old Harry and Grand Entry;

**WHEREAS** eighteen (18) people completed and returned the survey, thirteen (13) of whom are current fitness center members;

**WHEREAS** eight (8) of the survey respondents were requesting changes to the fitness center schedule;

**THEREFORE**

R2019-015      It is moved by Jessica Goodwin  
Seconded by Felicia Clarke  
And unanimously approved by the Councillors present

**THAT** the fitness center will be open until 11:00 a.m. on Monday, Wednesday and Friday mornings and on Saturday and Sunday afternoons from 1:00 p.m. – 4:00 p.m., **on a trial basis**.

**THAT** this new schedule will take effect as of February 16, 2019 and will be re-evaluated at the end of April 2019.

**THAT** the user fees for the fitness center shall be increased by 10% in order to be consistent with those of the other center on the Islands

and to help compensate for the increase in costs associated with the modification of the fitness center schedule.

## **ADMINISTRATIVE UPDATES**

### **ACCOUNTS PAID**

**R2019-016**

It is moved by Miles Clarke  
Seconded by Felicia Clarke  
And unanimously approved by the Councillors present

**To** approve the accounts paid for the month ending January 31, 2019, for an amount of \$144, 656.76, this list is deposited in the register of accounts paid.

## **LEGISLATIVE ACTS OF COUNCIL**

### **PRESENTATION AND ADOPTION OF 1<sup>ST</sup> DRAFT BYLAW 2019-001 – AMENDING THE ZONING BYLAW OF THE MUNICIPALITY OF GROSSE ILE IN ORDER TO CHANGE THE ZONING OF LOTS 3 776 794, 3 779 925 AND A SECTION OF LOT 3 776 795**

**WHEREAS** the council must, in order to begin the process of modifying a zoning bylaw, adopt a draft bylaw; and

**WHEREAS** the content of the draft bylaw is mentioned and a copy is given to all members of the municipal council;

### **THEREFORE**

**R2019-017**

It is moved by Miles Clarke  
Seconded by Steve Clarke  
And unanimously approved by the councillors present

**THAT** the following first draft bylaw 2019-001 entitled Bylaw 2019-001 amending the zoning bylaw 2012-002 of the Municipality of Grosse Ile in order to change the zoning of lots 3 776 794, 3 779 925 and a section of lot 3 776 795 be hereby adopted as presented.

**THAT** the bylaw be transmitted to any interested party, be subject to a public consultation or, as the case may be, subject to approval by means of a referendum in accordance to the dispositions of *An Act Respecting Land Use Planning (L.R.Q. chapter A-19-1)*.

**THAT** the following first draft bylaw 2019-001 is adopted and is hereby ordered and decreed by the following:

### **FIRST DRAFT BYLAW 2019-001 AMENDING THE ZONING BYLAW 2012-002 OF THE MUNICIPALITY OF GROSSE ILE IN ORDER TO CHANGE THE ZONING OF LOTS 3 776 794, 3 779 925 AND A SECTION OF LOT 3 776 795**

**WHEREAS** in virtue of the dispositions foreseen in the *Act Respecting Land Use Planning (L.R.Q. chapter A-19-1)*, the council may modify its zoning bylaw;

**WHEREAS** the council deems it necessary to modify its zoning bylaw in order to change the zoning of lots 3 776 794, 3 779 925 and a section of lot 3 776 795;

**WHEREAS** a notice of motion was given at the sitting of council held January 14, 2019;

**WHEREAS** this bylaw has been submitted to a public consultation on \_\_\_\_\_ and which is subject to the process of approval by means of a referendum conforming to the dispositions of an *Act Respecting Land Use Planning (L.R.Q. chapter A-19-1)*;

**WHEREAS** a copy of this present draft bylaw was submitted to the members of council at least (2) working days before the present sitting;

**WHEREAS** the members of council declare having read this present draft bylaw;

**WHEREAS** the Director General, during the course of the sitting, mentions the content and the scope of this draft bylaw;

**THEREFORE**

It is moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

And unanimously approved by the Councillors present

**THAT** this present draft bylaw number 2019-001 is adopted and is hereby ordered and decreed by the following:

**Article 1:** The preamble to this present bylaw is an integral part of the aforementioned.

**Article 2:** Lot numbers 3 776 794 and 3 779 925 identified as a forestry zone (Fa6) shall be hereby modified to that of a residential zone Rb4, as illustrated in Annex A;

**Article 3:** A section of lot number 3 776 795 identified as a forestry zone (Fa6) shall be hereby modified to that of a residential zone Rb4, as illustrated in Annex A;

**Article 4:** All dispositions incompatible and irreconcilable with the present bylaw are and will remain repealed.

**Article 5:** This present bylaw comes into force according to the provisions of An Act Respecting Land Use Planning.

**NOTICE OF MOTION – BYLAW 2019-002 – TO  
REPLACE BYLAW 2016-006 CODE OF ETHICS  
AND CONDUCT OF MUNICIPAL EMPLOYEES**

N2019-018

Councillor Miles Clarke gives notice of motion that he, at a subsequent sitting, will be submitting for adoption Bylaw 2019-002 to replace Bylaw 2016-006 regarding the Code of Ethics and Conduct of Municipal Employees.

A draft bylaw is presented to the members of council.

**CIVIL SECURITY  
REQUEST FOR FUNDING – PART 2**

N2019-019

TABLED

**CIVIL SECURITY  
AGREEMENT WITH MUNICIPALITÉ DES ÎLES –  
SHARING OF SERVICES**

N2019-020

TABLED

**ADOPTION OF POLICY CONCERNING THE  
PREVENTION OF PSYCHOLOGICAL HARASSMENT,  
INCIVILITY AND VIOLENCE WITHIN THE  
WORKPLACE**

**WHEREAS** every person has the right to progress in a working environment that protects their health, safety and dignity;

**WHEREAS** the Law on labour standards provides for the obligation of every employer to adopt and offer a harassment prevention policy, including a section on sexual conduct;

**WHEREAS** the municipality commits to adopt proactive and preventive conducts in relation to any situation regarding harassment, incivility or violence at work, in addition to empowering the entire organization in this way;

**WHEREAS** the municipality intends to implement measures to prevent any harassment, incivility or violence situations within the workplace;

**WHEREAS** the municipality does not tolerate or admit to any form of harassment, incivility or violence within the workplace;

**WHEREAS** it is the responsibility of each member of the municipal organization to promote a working environment without harassment, incivility and violence;

**R2019-021** It is moved by Steve Clarke  
Seconded by Jessica Goodwin  
And unanimously approved by the Councillors present

**THAT** the Municipality of Grosse Ile adopts the policy, presented to the members of council, regarding the prevention of harassment, incivility and violence within the workplace.

**THAT** the Director General, Janice Turnbull, shall meet with the employees to inform them of this new policy.

### **ADMQ ANNUAL CONVENTION**

**R2019-022** It is moved by Nancy Clark  
Seconded by Steve Clarke  
And unanimously approved by the Councillors present

**THAT** the Director General, Janice Turnbull, be hereby authorized to attend the ADMQ convention in Quebec City which will be held on June 12, 13 and 14, 2019.

### **QUESTION PERIOD**

**N2019-023** Questions are asked by the member of the public present and answered accordingly.

### **CLOSE**

**R2019-024** The session is adjourned on a motion from Miles Clarke at 7:31 pm.

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Rose Elmonde Clarke  
Mayor

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Janice Turnbull  
Director-General