



## **EMPLOYMENT OFFER Internal and External Posting**

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### **1.0 POSITION**

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| 1.1 | Title:                | Janitor  |
| 1.2 | Immediate Supervisor: | Director General   |
| 1.3 | Type of Position:     | <b>Occasional (replacement list); the chosen candidate will begin work the week of August 8, 2022, as there is immediate need for a replacement in the janitorial department</b> |
| 1.4 | Salary:               | Equivalent to the salary outlined in the collective agreement for this position  |
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### **2.0 DESCRIPTION**

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Under the authority of the Director General, the Janitor shall carry out all cleaning duties within the municipal complex and at other municipal sites within the territory of the Municipality of Grosse Ile. This may include working inside and/or outside.

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### **3.0 DUTIES AND RESPONSIBILITIES**

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- Janitorial duties within the municipal complex as required by the immediate supervisor (an isclub chariot is available for scrubbing);
  - Report all necessary repairs to the immediate supervisor as well as dispatch the appropriate professionals if necessary;
  - Annual cleaning of the municipal complex;
  - Carry out all other related duties as required.
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### **4.0 REQUIREMENTS**

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**The ideal candidate should have or be:**

- Available to work on a variable schedule;
  - Able to perform physical labour
  - Have a working knowledge of both the French and English languages
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### **5.0 QUALIFICATIONS**

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- Experience related to janitorial duties shall be considered an asset.

**Interested persons are asked to forward their resume on or before Tuesday, August 2, 2022, at 11:59 p.m.**

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