

DECEMBER 13, 2021

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this thirteenth day of December 2021 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Diana-Joy Davies
Councillors:	Marlene Boudreau Kathy Burke Johanne Clark Nancy Clark Katrina Keating Miranda Matthews
Director General/ Clerk – Treasurer:	Janice Turnbull

WELCOME WORD BY THE CHAIR

N2021-166 The Mayor, Diana-Joy Davies opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2021-167 It is proposed by Kathy Burke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Maritime Community regional Files - Update
3. Legislative acts of council
 - 3.1 Adoption of Bylaw 2021-003 – To repeal and replace Bylaw 2010-002 - Regarding Conflict of Interest
 - 3.2 Offer of employment – Leisure Animator (2) – Occasional status (replacement list)
 - 3.3 Offer of employment – Building Maintenance Agent – Occasional status (replacement list)
 - 3.4 Intergenerational Community Park – Payment of Phase I

- 3.5 Declaration of Elected Municipal Officials – Public Register
- 3.6 2022 Calendar of regular sittings of council
- 3.7 Roadworks – Volet Entretien des routes locales (Maintenance of local roads)
- 3.8 Notice of Motion – Bylaw 2021-004 – To amend Bylaw 2019-005 – Regarding Procedures pertaining to sittings of council of the Municipality of Grosse Ile
- 3.9 Presentation of Draft Bylaw 2021-004 - To amend Bylaw 2019-005 – Regarding Procedures pertaining to sittings of council of the Municipality of Grosse Ile
- 3.10 Municipal Commission – Audit reports
- 3.11 Surveyor – Chemin Wide and Chemin Rock Mountain
- 3.12 Call for services – Snow removal at the municipal complex and skating rink
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on November 15, 2021.

R2021-168

It is proposed by Nancy Clark
 Seconded by Miranda Matthews
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on November 15, 2021.

CORRESPONDENCE

N2021-169

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2021-170

It is proposed by Katrina Keating
 Seconded by Miranda Matthews
 And unanimously approved by the Councillors present

To approve the accounts paid for the month ending November 30, 2021, for an amount of \$98, 158.01, this list is deposited in the register of accounts paid.

MARITIME COMMUNITY REGIONAL FILES UPDATE

N2021-171

The Mayor, Diana-Joy Davies, reviewed the items on the agenda for the sitting of council of the Maritime Community which was held on Tuesday, November 23, 2021 and verbally presented her update to the members of council.

LEGISLATIVE ACTS OF COUNCIL

**ADOPTION OF BYLAW 2021-003
TO REPEAL AND REPLACE BYLAW 2010-002
REGARDING CONFLICT OF INTEREST**

WHEREAS the members of council of the Municipality of Grosse Ile wish to adopt a bylaw regarding Conflict of Interest, thereby repealing any former bylaws, adopted by the Municipality, of the same nature;

WHEREAS a notice of motion was given at the regular sitting of council held on November 15, 2021, and a draft bylaw was also presented at this same sitting;

WHEREAS a copy of this bylaw was given to all members of council at least seventy-two (72) hours prior to this present sitting;

WHEREAS the members of council present declare having read the bylaw; and

WHEREAS during the course of the sitting, the content and scope of the bylaw are mentioned;

THEREFORE

R2021-172

It is proposed by Marlene Boudreau

Seconded by Kathy Burke

And unanimously approved by the Councillors present

THAT Bylaw 2021-003 – To Repeal and Replace Bylaw 2010-002 - Regarding Conflict of Interest be hereby adopted and that the following is ordered and decreed by the said bylaw:

ARTICLE 1

For the purpose of this bylaw, immediate family shall include the following: "father, mother, spouse, common law spouse, child and child of common law spouse."

ARTICLE 2

In the event that there is more than one (1) applicant, the Municipality of Grosse Ile shall not hire any member of the immediate family of a councillor or the mayor unless interviews were carried out by an independent selection committee; the recommendation of the selection committee shall be accepted.

If only one (1) eligible candidate applies and is a member of the immediate family of the mayor or a councillor, the said family member may be hired without a recommendation of an independent selection committee.

ARTICLE 3

No member of the council of the Municipality of Grosse Ile may participate in a discussion or vote on a decision in which a member of that person's immediate family is concerned.

ARTICLE 4:

This bylaw repeals all other previous bylaws adopted by the Municipality of Grosse Ile regarding conflict of interest.

ARTICLE 5:

This bylaw shall come into force in accordance with the law.

**OFFER OF EMPLOYMENT
LEISURE ANIMATOR (2) – OCCASIONAL STATUS
(REPLACEMENT LIST)**

WHEREAS the leisure department must engage the services of more than one employee for certain activities;

WHEREAS people may not always be available at certain times due to other work-related responsibilities; and

WHEREAS the Municipality wishes to increase the number of persons on the recall list who are available to work in the leisure department as two (2) people recently withdrew their names from the list of occasional employees;

THEREFORE

R2021-173

It is proposed by Miranda Matthews

Seconded by Johanne Clark

And unanimously approved by the Councillors present

THAT the Director General-Clerk-Treasurer, Janice Turnbull, be hereby authorized to proceed with an internal-external offer of employment in order to engage the services of two (2) Leisure Animators, occasional status – replacement list.

**OFFER OF EMPLOYMENT
BUILDING MAINTENANCE AGENT – OCCASIONAL STATUS
(REPLACEMENT LIST)**

WHEREAS the Municipality of Grosse Ile only has one (1) person on the replacement list under the title of Building Maintenance Agent;

WHEREAS this person may not always be available at certain times due to other work-related responsibilities; and

WHEREAS the Municipality wishes to increase the number of persons on the recall list who are available to work in the maintenance department;

THEREFORE

R2021-174

It is proposed by Nancy Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the Director General Clerk-Treasurer, Janice Turnbull, be hereby authorized to proceed with an internal-external offer of employment in order to engage the services of a Building Maintenance Agent, occasional status – replacement list.

INTERGENERATIONAL COMMUNITY PARK PAYMENT OF PHASE I

WHEREAS the members of municipal council foreseen using a portion of the accumulated surplus of the Municipality to pay for their share of Phase I of the Intergenerational Community Park; and

WHEREAS the unforeseen sale of an industrial immovable located within the territory of the Municipality of Grosse Ile has resulted in a substantial surplus in the transfer of immovable budget category;

THEREFORE

R2021-175

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Director General/Clerk-Treasurer, Janice Turnbull, be hereby authorised to pay the Municipality of Grosse Ile's share of the payment for Phase I of the Intergenerational Community Park, in the amount of \$124, 283.00, from the surplus of the transfer of immovable budget category.

DECLARATION OF ELECTED MUNICIPAL OFFICIALS PUBLIC REGISTER

WHEREAS Article 6, paragraph 2, of the *Municipal Ethics and Good Conduct Act* (RLRQ, c. E-15.1.0.1) stipulates that municipal council members must file a disclosure statement in writing with the Clerk-Treasurer of the municipality within 30 days after receiving a gift, hospitality or other benefit that is not of purely private nature and whose value exceeds \$200.00; and

WHEREAS Article 6 of this same above-mentioned *Act* also stipulates that the Clerk-Treasurer must deposit to council an excerpt from the public register of declarations containing the disclosure statements of council members filed since the last sitting at which such an excerpt was tabled;

THEREFORE

R2021-176

It is proposed by Katrina Keating
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the members of council of the Municipality of Grosse Ile hereby acknowledge the deposit of the excerpt from the public register of declarations by the Clerk-Treasurer, Janice Turnbull, and that no declarations have been made by the elected officials of the Municipality of Grosse Ile for the fiscal year ending December 31, 2021.

2022 CALENDAR OF REGULAR SITTINGS OF COUNCIL

WHEREAS Article 148 of the *Quebec Municipal Code* stipulates that the council of a local municipality must establish, before the beginning of each calendar year, the schedule of regular sittings of council for the following year by indicating the day and time of each one;

THEREFORE

R2021-177

It is proposed by Kathy Burke
Seconded by Katrina Keating
And unanimously approved by the Councillors present

THAT the regular sittings of council for the 2022 calendar year are scheduled as follows; these sittings will be held on Mondays beginning at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile:

January 10	July 11
February 14	August 8
March 14	September 19
April 11	October 17
May 9	November 14
June 13	December 12

THAT a public notice shall be posted to this effect in accordance with Article 148.0.1 of the *Quebec Municipal Code*.

**ROADWORKS – VOLET ENTRETIEN DES ROUTES
LOCALES (MAINTENANCE OF LOCAL ROADS)**

WHEREAS the Ministry of Transports has granted compensation in the amount of \$26, 557 for the maintenance of local roads for the 2020 calendar year;

WHEREAS the compensation distributed to the Municipality is for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality;

THEREFORE

R2021-178 It is proposed by Miranda Matthews
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall inform the Ministry of Transports concerning the usage of the compensation granted for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality, in accordance with the objectives of the section entitled Maintenance of Local Roads.

**NOTICE OF MOTION
BYLAW 2021-004 – TO AMEND BYLAW 2019-005
REGARDING PROCEDURES PERTAINING TO SITTINGS
OF COUNCIL OF THE MUNICIPALITY OF GROSSE ILE**

N2021-179 Councillor Nancy Clark gives notice of motion that, at a subsequent sitting, she will be submitting for adoption Bylaw 2021-004 – To amend Bylaw 2019-005 – Regarding Procedures pertaining to sittings of council of the Municipality of Grosse Ile.

**PRESENTATION OF DRAFT BYLAW 2021-004 – TO
AMEND BYLAW 2019-005 REGARDING PROCEDURES
PERTAINING TO SITTINGS OF COUNCIL OF THE
MUNICIPALITY OF GROSSE ILE**

N2021-180 The members of council of the Municipality of Grosse Ile hereby acknowledge the presentation, by Councillor Nancy Clark, of Draft Bylaw 2021-004 – To amend Bylaw 2019-005 Regarding procedures pertaining to sittings of council of the Municipality of Grosse Ile.

**MUNICIPAL COMMISSION
AUDIT REPORTS**

WHEREAS pursuant to Article 86.7 of the *Act Respecting the Municipal Commission*, the Municipal Commission carried out a compliance audit regarding the Adoption of the Budget and the Adoption of the Triennial Capital Investment Plan (2021-2023) in all municipalities with less than 100 000 inhabitants;

WHEREAS the final reports from these audits are complete and must be presented to the members of municipal council as stipulated in Article 86.8 of the *Act*; and

WHEREAS a resolution must also be forwarded to the Municipal commission to formalize the tabling of these reports;

THEREFORE

R2021-181

It is proposed by Miranda Matthews
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the members of council of the Municipality of Grosse Ile hereby acknowledge the deposit of the two final reports of the Municipal commission of Quebec regarding a compliance audit which was carried out on the Adoption of the Budget and the Adoption of the Triennial Capital Investment Plan (2021-2023) in all municipalities with less than 100 000 inhabitants.

THAT the general management of the Municipality of Grosse Ile hereby agrees to adhere to the recommendations of the Municipal Commission of Quebec regarding any non-compliances stated in the audit reports.

SURVEYOR – CHEMIN WIDE AND CHEMIN ROCK MOUNTAIN

WHEREAS before beginning major roadworks on Chemin Wide and Chemin Rock Mountain, the services of a surveyor are required;

THEREFORE

R2021-182

It is proposed by Marlene Boudreau
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Director General-Clerk-Treasurer, Janice Turnbull, be hereby authorised to accept the offer received from Les Entreprises Larebel Inc. For surveying services on Chemin Wide and Chemin Rock Mountain, covering a distance of 1.5 km and for an amount of \$8, 200.00 plus applicable taxes.

CALL FOR SERVICES SNOW REMOVAL – MUNICIPAL COMPLEX AND SKATING RINK

WHEREAS large amounts of snow regularly accumulate on the sidewalks at the municipal complex and on the ice surface at the skating rink located at the Recreational Site; and

WHEREAS most often, the snow cannot be removed using a small-scale snow blower; and

WHEREAS it is essential to keep snow cleared from around the municipal complex in order to avoid potential flooding in the event of heavy rains; and

WHEREAS it is important for citizens to have access, in a timely manner, to the services located at the municipal complex following a significant snowfall;

THEREFORE

R2021-183 It is proposed by Kathy Burke
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Director General-Clerk-Treasurer, Janice Turnbull, be hereby authorised to proceed with a call for services for snow removal operations for the 2022 winter season. The offer must include the requested hourly rate as well as a list of available equipment to carry out the services at the municipal complex (around the municipal building) and at the Recreational Site (ice surface of the skating rink).

QUESTION PERIOD

N2021-184 No questions are asked as no members of the public are present.

CLOSE

R2021-185 The session is closed on a motion from Marlene Boudreau at 7:19 p.m.

Diana-Joy Davies
Mayor

Janice Turnbull
Director General /
Clerk-Treasurer