

January 18, 2021

NOTES

Resumption of the adjourned sitting of January 11, 2021 of the council of the Municipality of Grosse Ile.

The sitting is declared in session by the Mayor, Mrs. Rose Elmonde Clarke, at 6:30 p.m. on January 18, 2021 at which time there is quorum.

The following persons are present:

Mayor: Rose Elmonde Clarke

Councillors: Marlene Boudreau
Nancy Clark
Felicia Clarke
Miles Clarke
Steve Clarke
Jessica Goodwin

Director General: Janice Turnbull

The following proposed resolution is read and, as this is required by law due to the current regulations in place for the COVID-19 pandemic, accepted in its entirety by the members of council as presented.

CLOSED SESSION OF THE SITTING OF COUNCIL

WHEREAS public health order number 177-2020 issued on March 13, 2020 declared a state of health emergency throughout the province of Quebec for an initial period of ten (10) days;

WHEREAS subsequent public health orders extend this state of health emergency until January 22, 2021;

WHEREAS public health order number 2020-029, dated April 26, 2020, from the Minister of Health and Social Services, stipulates that when the law requires that a meeting must be public, it must be publicized as soon as possible by any means which allows the public to know the content of the discussions between the participants and the result of the deliberations of the members;

WHEREAS any municipal council may hold their meetings «*in person*» provided that the public health guidelines can be respected, particularly those concerning social distancing and hygiene however, the public is not permitted to attend;

WHEREAS it is within public interest and to protect the health of the population, the members of council and municipal officers that this sitting be a closed session and that the members of council and municipal officers be authorized to be present and to take part, deliberate and vote in person in the community conference room where the two (2) meter social distancing measure can be respected;

THEREFORE

It is moved by Jessica Goodwin

Seconded by Nancy Clark

THAT the members of council hereby accept that this sitting of council is a closed session, and the members of council and municipal officers may participate in person in the community conference room where the two (2) meter social distancing measure can be respected.

ADOPTION OF THE AGENDA

The following agenda is presented by the Mayor, Rose Elmonde Clarke, who also asks if any members wish to add any items. No items are added therefore, a motion to adopt the resolution is presented by Councillor Felicia Clarke, seconded by Councillor Miles Clarke and adopted by majority.

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Closed session of the sitting of council
 - 1.3 Adoption of the agenda
 - 1.4 Adoption of the minutes
 - 1.5 Correspondance
 - 1.5.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Maritime Community – Regional files – Updates
3. Legislative acts of council
 - 3.1 2021 Tax rates and fees
 - 3.2 Acceptance of tender – Purchase of a vehicle
 - 3.3 COVID-19 financial contribution – Purchase of equipment
4. Varia
5. Question period

6. Close

ADOPTION OF THE MINUTES

The members of the council confirm receiving a copy of, and declare having read, the minutes of the regular sitting of council held on December 14, 2020 and the special sitting of council, also held on December 14, 2020 as well as those of the adjourned sitting of January 11, 2021. All members agree that the minutes reflect a true account of the decisions taken by council.

The following resolution is proposed by Councillor Jessica Goodwin:

To adopt the minutes of the regular sitting of council held on December 14, 2020 and the special sitting of council, also held on December 14, 2020 as well as those of the adjourned sitting of January 11, 2021.

CORRESPONDENCE

The members of council confirm receiving a copy of the list of correspondence. The Mayor addresses the correspondence and where no business arises from the correspondence, the list is officially deposited in the registry. No questions or comments pertaining to the correspondence by the members present.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

Councillors confirm receiving and reviewing the list of bills paid since last sitting of council prior to the sitting. No questions or comments therefore,

It is proposed by Felicia Clarke

To approve the accounts paid for the month ending December 31, 2020, for an amount of \$85,308.80, this list is deposited in the register of accounts paid.

MARITIME COMMUNITY REGIONAL FILES

UPDATE BY THE MAYOR

The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda for the next sitting of the council of the Maritime Community to be held on Tuesday, January 19, 2021.

The Mayor was asked to clarify an agenda item regarding soil testing by Councillor Nancy Clark.

Mayor Clarke responded that the administration is seeking alternative options (other available companies) for soil tests to help reduce the costs to citizens;

A request for an authorization certificate will be submitted to the MELCC concerning the treatment of the buried waste materials during the shutdown periods of the former incinerator.

Financial authorization for the Garderie les Elymes for the non-subsidized daycare spaces – (CM-1910-1371FDT).

Request to amend the contract for HONCO/LFG – call for tenders no. 370 – Construction of a public service center (garage) – addition of an overhead crane and part of this expense is being accounted for under the arterial road network therefore, the mayor voted against this request.

She also informed the councillors that she did not vote in favour of Bylaw CM 2020-07 for an amount of \$375 000.00 for the arterial road network.

No other interventions are made.

LEGISLATIVE ACTS OF COUNCIL

2021 TAX RATES AND FEES

The Director General presents the 2021 tax rates and fees, previously approved during the adoption of the 2021 budget by the members of council on December 14, 2020.

The following resolution is proposed by Councillor Miles Clarke, as outlined in bylaw 2006-03, for each of the categories as follows:

| | |
|------------------------------------|--------------|
| Residential | \$1.33/\$100 |
| Immovable with 6 dwellings or more | \$1.33/\$100 |
| Non-residential immovable | \$2.61/\$100 |
| Industrial immovable | \$2.89/\$100 |

THAT the number of installments remains at six, per fiscal year.

THAT a fee of twenty-five dollars (\$25.00) per dog shall also be applied.

THAT all overdue tax accounts, in accordance with bylaw 2006-03, shall be charged an annual interest rate of 10% plus a late penalty of 0.5% of the unpaid principal for each full month overdue, up to a maximum of 5% annually. An annual interest rate of 15% shall be applied to all overdue accounts other than tax accounts.

ACCEPTANCE OF TENDER PURCHASE OF A VEHICLE

The Director General, Janice Turnbull, presents the information pertaining to the tenders received for the purchase of a municipal vehicle, which both are conform.
Councillor Jessica Goodwin and Councillor Steve Clarke discuss the information received in the tender documents pertaining to the technical description of the two vehicles.

The following resolution is proposed by Councillor Miles Clarke:

WHEREAS the following two (2) bids were received following a call for tenders via invitation, issued on November 30, 2020, in order to purchase a 4 x 4 work truck:

| | |
|-----------------------------------|--------------|
| Chevrolet Buick GMC de l'Archipel | \$48, 598.07 |
| Plymouth Chrysler des Îles | \$51, 508.80 |

WHEREAS Chevrolet Buick GMC de l'Archipel submitted the lowest bid and is conform to the call for tender documents;

THAT the tender submitted by Chevrolet Buick GMC de l'Archipel for an amount of \$48, 598.07, taxes included, in order to purchase a 4 x 4 work truck be hereby accepted.

THAT the Mayor, Rose Elmonde Clarke and the Director General, Janice Turnbull, be hereby authorized to sign, on behalf of the Municipality of Grosse Ile, all pertinent documentation regarding this transaction.

COVID-19 FINANCIAL CONTRIBUTION PURCHASE OF EQUIPMENT

The Director General, Janice Turnbull, presents a list of equipment in order to effectively carry out the work from home recommendation in relation to the COVID pandemic.

First, the purchase of three portable computers configured to access the server from a distance and second to upgrade the telephone system.

Councillors discuss both possibilities and the Director General is asked if the current telephone system is still functional, to which she answers yes.

The Director General is asked to present other possible scenarios at the next sitting.

The following resolution is proposed by Councillor Miles Clarke:

WHEREAS the Municipality of Grosse Ile will receive a financial contribution of \$24, 019.00 from the Ministry of Municipal Affairs and Housing within the context of the COVID-19 pandemic;

WHEREAS this contribution is to mitigate the impacts of the pandemic on the finances of the Municipality;

WHEREAS working from home, whenever possible, is highly recommended within the public health measures and guidelines set forth by the Quebec government;

THAT the Municipality of Grosse Ile shall purchase, with the aforementioned financial contribution, a new router that will be installed at the municipal office as well as three (3) laptop computers from Électro Informatique Michaud at a cost of \$6, 019.43 (taxes included). These laptops will be set up with all required software in order to enable employees to work from home, when necessary.

QUESTION PERIOD

No questions are asked as no members of the public are permitted to attend the sitting which is a closed session following the recommendations and measures set forth by the government in regards to the COVID-19 pandemic.

CLOSE

The session is closed on a motion from Miles Clarke at 7:40 pm.