

DECEMBER 12, 2022

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this twelfth day of December 2022 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

| | |
|-------------------------------------|---|
| Mayor: | Diana-Joy Davies |
| Councillors: | Marlene Boudreau Kathy Burke Johanne Clark Katrina Keating |
| Assistant Clerk-Treasurer: | Maxine Matthews |
| Absent with regrets Councillors: | Nancy Clark Miranda Matthews |

**OPENING OF THE SITTING AND
WELCOME WORD BY THE CHAIR**

N2022-163

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2022-164

It is proposed by Katrina Keating
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
 - 1.4.1.1 Comité ZIP – Request for support – Enhancement of wetlands
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Hiring of Janitor – Occasional status (replacement list)
 - 2.1.3 Maritime Community Regional Files - Update
3. Legislative acts of council
 - 3.1 Offer of services – Judith Landry

- 3.2 Declaration of elected municipal officials – Public Register
- 3.3 2023 Calendar of regular sittings of council
- 3.4 Programme d'aide à la voirie locale – Sous-volet Projets particuliers d'amélioration par circonscription électorale (2022 Roadworks Program)
- 3.5 Re-financing of Loan Bylaw 2017-001
- 3.6 Re-financing of Loan Bylaw 2017-001 – Acceptance of offer
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on November 14, 2022.

R2022-165 It is proposed by Marlene Boudreau
 Seconded by Johanne Clark
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on November 14, 2022.

CORRESPONDENCE

N2022-166 The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM CORRESPONDENCE

COMITÉ ZIP - REQUEST FOR SUPPORT ENHANCEMENT OF WETLANDS

WHEREAS the Comité ZIP is requesting support from the Municipality of Grosse Ile for their project to enhance wetlands and natural environments of high ecological value located within the Magdalen Islands territory;

WHEREAS the Municipality of Grosse Ile is committed to preserving the biodiversity of its territory and supports initiatives to enhance the wetlands and waterways of the archipelago;

THEREFORE

R2022-167 It is proposed by Marlene Boudreau
 Seconded by Johanne Clark
 And unanimously approved by the Councillors present

THAT the members of council of the Municipality of Grosse Ile hereby support the Comité ZIP for their project to enhance wetlands and natural environments of high ecological value located within the Magdalen Islands territory.

THAT an in-kind contribution of \$2, 000 shall be granted which will consist of meetings and discussions with the Comité ZIP in order to share knowledge and participate in prioritizing the wetlands to be validated.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2022-168

It is proposed by Katrina Keating
Seconded by Johanne Clark
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending November 30, 2022, for an amount of \$134 548.07, this list is deposited in the register of accounts paid.

HIRING OF JANITOR – OCCASIONAL STATUS (REPLACEMENT LIST)

N2022-169

TABLED

MARITIME COMMUNITY REGIONAL FILES UPDATE

N2022-170

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Magdalen Islands Maritime Community which was held on Tuesday, November 8, 2022 and presented her updates to the members of council accordingly.

LEGISLATIVE ACTS OF COUNCIL

OFFER OF SERVICES JUDITH LANDRY

WHEREAS the Municipality of Grosse Ile has been actively seeking the services of a municipal inspector since June 2022;

WHEREAS the issuing of permits and certificates has been temporarily suspended since September 19, 2022;

WHEREAS the Municipality of Grosse Ile received an offer of services from Judith Landry, consultant in urban planning and geomatics, to perform the duties of municipal inspector and to offer professional support in urban planning to the Municipality of Grosse Ile;

THEREFORE

R2022-171

It is proposed by Kathy Burke

Seconded by Katrina Keating
And unanimously approved by the Councillors present

THAT the offer of services received from Judith Landry, consultant in urban planning and geomatics, to perform the duties of municipal inspector and to offer professional support in urban planning to the Municipality of Grosse Ile, from May 22, 2023 – October 15, 2023, in the amount of \$20, 767.36 (taxes included), be hereby accepted.

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorized to sign, on behalf of the Municipality of Grosse Ile, the offer of services received from Judith Landry.

DECLARATION OF ELECTED MUNICIPAL OFFICIALS PUBLIC REGISTER

WHEREAS Article 6 of the *Act Respecting Municipal Ethics and Professional Conduct* (RLRQ, c. E-15.1.0.1) stipulates that municipal council members must file a disclosure statement in writing with the Clerk-Treasurer of the municipality within thirty (30) days after receiving a gift, hospitality or other benefit that is not of purely private nature and whose value exceeds \$200.00;

WHEREAS Article 6 of the *Act Respecting Municipal Ethics and Professional Conduct* (RLRQ, c. E-15.1.0.1) also stipulates that the Clerk-Treasurer must deposit to council an excerpt from the public register of declarations containing the disclosure statements of council members filed since the last sitting at which such an excerpt was tabled;

THEREFORE

R2022-172 It is proposed by Katrina Keating
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the members of council hereby acknowledge the tabling of the excerpt from the public register of declarations and, that no declarations to this effect have been made by the elected officials of the Municipality of Grosse Ile for the fiscal year ending December 31, 2022.

2023 CALENDAR OF REGULAR SITTINGS OF COUNCIL

WHEREAS article 148 of the *Quebec Municipal Code* stipulates that the council of a local municipality must establish, before the beginning of each calendar year, the schedule of regular sittings of council for the following year by indicating the day and time of each one;

THEREFORE

R2022-173 It is proposed by Marlene Boudreau

Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the regular sittings of council for the 2023 calendar year are scheduled as follows; these sittings will be held on Mondays beginning at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile:

| | |
|-------------|--------------|
| January 16 | July 10 |
| February 13 | August 14 |
| March 13 | September 18 |
| April 17 | October 16 |
| May 8 | November 13 |
| June 12 | December 11 |

THAT a public notice shall be posted to this effect in accordance with article 148.0.1 of the *Municipal Code of Quebec*.

**PROGRAMME D'AIDE À LA VOIRIE LOCALE
SOUS-VOLET - PROJETS PARTICULIERS D'AMÉLIORATION
PAR CIRCONSCRIPTION ÉLECTORALE
(2022 ROADWORKS PROGRAM)**

- WHEREAS** the Municipality of Grosse Ile has familiarized itself with the implementation terms regarding the *Projets particuliers d'amélioration (PPA)* of the *Programme d'aide à la voirie locale (PAVL)* and commits to respect them;
- WHEREAS** the road network for which a financial assistance has been granted is under municipal jurisdiction and eligible under the PAVL;
- WHEREAS** the work was carried out within the calendar year for which the Minister authorised the said work;
- WHEREAS** the work that was carried out or the related costs are eligible under the PAVL;
- WHEREAS** the form V-0321 has been duly completed;
- WHEREAS** the final project accounts were forwarded after the work was completed or no later than December 31, 2022 of the calendar year for which the Minister authorised the said work;
- WHEREAS** payment is conditional upon acceptance, by the Minister, of the final project accounts relating to the project;
- WHEREAS** if the project accounts are deemed compliant, the Minister makes a payment to the municipalities according to the list of work that was authorised

without, however, exceeding the maximum amount of financial assistance as it appears in the confirmation letter;

WHEREAS other sources of funding for the work have been declared, if any;

THEREFORE

R2022-174

It is proposed by Katrina Keating
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the members of council of the Municipality of Grosse Ile approve the expenses for an amount of \$27, 218.01 regarding the improvement roadworks which were carried out and the related costs stated on the V-0321 form are eligible, in accordance with the requirements of Transport Quebec and acknowledges that in the event of non-compliance, the financial assistance will be terminated.

REFINANCING OF LOAN BYLAW 2017-001

WHEREAS in accordance to the following loan bylaw and for the amount indicated, the Municipality of Grosse Ile wishes to contract a loan in the amount of \$130, 300.00 which will be carried out on December 19, 2022, issued as follows:

| BYLAW NUMBER | FOR AN AMOUNT OF |
|---------------------|-------------------------|
| 2017-001 | \$ 130, 300.00 |

WHEREAS for this purpose, it is necessary to amend the loan bylaw accordingly;

THEREFORE

R2022-175

It is proposed by Johanne Clark
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the loan bylaw mentioned in the first paragraph of the preamble be financed in accordance with the following:

1. **THAT** the loan contract be dated December 19, 2022;
2. **THAT** the interest on the loan shall be paid semi-annually, on June 19th and December 19th of each year;
3. **THAT** the loan contract shall be signed by the Mayor, Diana-Joy Davies, and the Assistant Clerk-Treasurer, Maxine Matthews;
4. **THAT** the loan, in regards to the capital, shall be reimbursed as follows:

| | |
|--------------|------------------------------------|
| 2023. | \$ 23, 500 |
| 2024. | \$ 24, 700 |
| 2025. | \$ 26, 000 |
| 2026. | \$ 27, 300 |
| 2027. | \$ 28, 800 (to pay in 2027) |
| 2027. | \$ 0 (to refinance) |

**REFINANCING OF LOAN BYLAW 2017-001
ACCEPTANCE OF OFFER**

WHEREAS the Municipality of Grosse Ile requested, in this regard, through the electronic system «*Tendering and Publication Service of the results in the form of a loan issued for the purposes of municipal financing*», tenders in order to contract a loan, dated December 19, 2022, for an amount of \$130 300.00;

WHEREAS following the public call for tenders to contract the above-mentioned loan, the Ministry of Finances received two conforming bids according to article 1066 of the Quebec Municipal Code (RLRQ, chapter C-27.1) and to the resolution adopted in virtue of this section;

1- CAISSE POPULAIRE DESJARDINS DES RAMEES

| | | |
|-------------------|-----------------------|------|
| 23 500 \$ | 5,02000 % | 2023 |
| 24 700 \$ | 5,02000 % | 2024 |
| 26 000 \$ | 5,02000 % | 2025 |
| 27 300 \$ | 5,02000 % | 2026 |
| 28 800 \$ | 5,02000 % | 2027 |
| Price : 100,00000 | Real cost : 5,02000 % | |

2 - FINANCIÈRE BANQUE NATIONALE INC.

| | | |
|------------------|-----------------------|------|
| 23 500 \$ | 5,05000 % | 2023 |
| 24 700 \$ | 4,90000 % | 2024 |
| 26 000 \$ | 4,80000 % | 2025 |
| 27 300 \$ | 4,70000 % | 2026 |
| 28 800 \$ | 4,60000 % | 2027 |
| Price : 98,34700 | Real cost : 5,32712 % | |

WHEREAS the result of the calculation of actual costs indicates that the tender presented by the Caisse Populaire Desjardins des Ramées is the most advantageous;

THEREFORE

R2022-176

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the preamble of this present resolution is an integral part thereof.

THAT the Municipality of Grosse Ile accepts the offer presented by la Caisse Populaire Desjardins des Ramées for its loan on December 19, 2022 in the amount of \$130 300.00 in virtue of loan bylaw 2017-001, at the price of 100,00000 for every \$100.00, nominal value, maturing every **five (5) years**.

THAT the loan, capital and interest, is payable by cheque to the registered holder or by pre-authorized bank withdrawals.

QUESTION PERIOD

N2022-177 No questions are asked as no members of the public are present.

CLOSE

R2022-178 The session is closed on a motion from Marlene Boudreau at 7:45 p.m.

Diana-Joy Davies
Mayor

Maxine Matthews
Assistant Clerk-Treasurer