

July 12, 2021

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this twelfth day of July 2021 at 6:30 p.m. at the Grosse Ile Gymnasium situated at 006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Rose Elmonde Clarke
Councillors:	Marlene Boudreau Nancy Clark Miles Clarke
Director General:	Janice Turnbull
Absent with regrets Councillors:	Felicia Clarke Jessica Goodwin Steve Clarke

ADOPTION OF THE AGENDA

R2021-094 It is moved by Miles Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

That the following agenda be hereby adopted with additions:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Maritime Community Regional Files – Updates
3. Legislative acts of council
 - 3.1 Offer of Employment – Fitness Center Attendant
 - 3.2 Monuments Déraspe – Brick repair at the municipal building
 - 3.3 Call for tenders – Snow removal and road maintenance contract
 - 3.4 PRABAM – Call for tenders
4. Varia
 - 4.1 Acceptance of tender – To supply and install automatic door opening mechanisms
5. Question period
6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on June 14, 2021.

R2021-095

It is moved by Nancy Clark
Seconded by Miles Clarke
And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on June 14, 2021.

CORRESPONDENCE

N2021-096

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

ADMINISTRATIVE UPDATES ACCOUNTS PAID

R2021-097

It is moved by Miles Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending June 30, 2021, for an amount of \$78, 062.76, this list is deposited in the register of accounts paid.

MARITIME COMMUNITY REGIONAL FILES UPDATES

N2021-098

The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda for the sitting of the council of the Maritime Community to be held on Tuesday, July 13, 2021.

LEGISLATIVE ACTS OF COUNCIL

OFFER OF EMPLOYMENT FITNESS CENTER ATTENDANT

WHEREAS following the resignation of Ms. Miranda Matthews from her position as Leisure Coordinator/Animator, the Municipality must post an offer of employment to fulfill the duties of a Fitness Center Attendant;

WHEREAS a recent leisure consultation and service analysis indicates that the services of a permanent seasonal leisure coordinator/animator is no longer necessary;

WHEREAS it is difficult to recruit new employees, as the lack of applications to our employment offers over the past year can attest to this;

WHEREAS the municipality has two administrative assistants on the occasional list of employees who are capable of carrying out the planning of leisure activities;

WHEREAS the duties of a fitness center attendant are completely different from those of a leisure coordinator/ animator;

THEREFORE

R2021-099

It is moved by Miles Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the Director General, Janice Turnbull, be hereby authorised to proceed with an internal/external offer of employment in order to engage the services of a Fitness Center Attendant - seasonal status, instead of a Leisure Coordinator/Animator.

**MONUMENTS DÉRASPE
BRICK REPAIR AT THE MUNICIPAL BUILDING**

WHEREAS several of the bricks are damaged on the exterior walls of the municipal building;

WHEREAS the Municipality received an estimate from Monuments Déraspe to repair the damaged bricks and to apply a sealant;

THEREFORE

R2021-100

It is moved by Nancy Clark
Seconded by Miles Clarke
And unanimously approved by the Councillors present

THAT the estimate received from Monuments Déraspe for an amount of \$10,704.17, taxes included, in order to repair the damaged bricks on the exterior walls of the municipal building and to apply a sealant be hereby accepted.

**CALL FOR TENDERS
SNOW REMOVAL CONTRACT
ROAD MAINTENANCE CONTRACT**

WHEREAS the five (5) year snow removal and road maintenance contract terminated in May 2021;

WHEREAS the Municipality must maintain a snow removal and road maintenance contract within its territory;

THEREFORE

R2021-101

It is moved by Nancy Clark
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the Director General, Janice Turnbull, be hereby authorised to proceed with a public call for tenders for a snow removal contract for municipal roads and parking lots for a period of five (5) years: 2021-2022, 2022-2023, 2023-2024, 2024-2025 and 2025-2026.

THAT the Director General, Janice Turnbull, be hereby authorised to proceed with a public call for tenders for a road maintenance contract for municipal roads for a period of three (3) years: 2021-2022, 2022-2023 and 2023-2024.

THAT the Director General, Janice Turnbull, be hereby authorised to sign, on behalf of the Municipality of Grosse Ile, all pertinent documentation to engage the services of the contractor.

**PRABAM
CALL FOR TENDERS**

N2021-102

TABLED

**ACCEPTANCE OF TENDER
AUTOMATIC DOOR OPENING MECHANISMS**

WHEREAS following a call for tenders by invitation, issued on March 11, 2021, two (2) bids were received to supply and to install automatic door opening mechanisms at the community center/gymnasium and municipal office:

- Les Constructions des Îles \$22, 527.58
- Constructions Renaud & Vigneau \$38, 413.15

WHEREAS Les Constructions des Îles submitted the lowest conforming bid;

THEREFORE

R2021-103

It is moved by Marlene Boudreau
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the tender received from Les Constructions des Îles to supply and to install automatic door opening mechanisms at the community center/gymnasium and municipal office for an amount of \$22, 527.58, taxes included, be hereby accepted.

QUESTION PERIOD

N2021-104 No questions are asked as no members of the public are present.

CLOSE

R2021-105 The session is closed on a motion from Miles Clarke at 8 :05 p.m.

Rose Elmonde Clarke
Mayor

Janice Turnbull
Director General