

June 19th, 2023

MINUTES of the special sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 19th day of June 2023 at 3:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Diana-Joy Davies
Councillors:	Johanne Clark Katrina Keating Nancy Clark Miranda Matthews
Assistant Clerk-Treasurer:	Jessica Goodwin
Absent with regrets Councillors:	Kathy Burke Marlene Boudreau

**OPENING OF THE SITTING AND
WELCOME WORD BY THE CHAIR**

N2023-108

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2023-109

It is proposed by Johanne Clark
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
2. Adoption of the agenda
3. Offer of employment – Administrative Assistant
4. Offer of employment – Financial Administrator
5. Offer of employment – Janitor – Occasional (replacement list)
6. Question period
7. Close

**OFFER OF EMPLOYMENT- ADMINISTRATIVE
ASSISTANT**

WHEREAS The Mayor, Diana-Joy Davies, has provided the applicant for the position of Administrative Assistant in-house testing as previously requested by the members of council;

WHEREAS The applicant successfully completed the testing with a scoring of 80 percent or greater.

THEREFORE

R2023-110

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the applicant, Marianne Paradis, be hired to start in the position as soon as possible.

OFFER OF EMPLOYMENT- FINANCIAL ADMINISTRATOR

WHEREAS The Municipality of Grosse-Ile is currently employing two seasonal status employees in the financial department;

WHEREAS Mireille Chevarie, one of the seasonal status employees, has requested a buy-out package to advance her retirement;

WHEREAS The Municipality of Grosse-Ile is currently in need of full-time employees;

THEREFORE

R2023-111

It is proposed by Katrina Keating
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Jessica Goodwin, be hereby authorized to proceed with a posting of an internal offer of employment to engage the services of a full-time Financial Administrator.

OFFER OF EMPLOYMENT – JANITOR- OCCASIONAL (REPLACEMENT LIST)

WHEREAS The employee filling the position of Janitor has recently put end to her work with the Municipality of Grosse-Ile;

WHEREAS The Municipality of Grosse-Ile is in need of a Janitor for the cleaning and maintenance of municipal infrastructures;

THEREFORE

R2023- 112

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Jessica Goodwin, be hereby authorized to proceed with a posting of an internal/external offer of employment to engage the services of an occasional janitor.

QUESTION PERIOD

N2023-113

No questions are asked as no members of the public are present.

CLOSE

R2023-114

The session is closed on a motion from Johanne Clark at 3:42 p.m.

Diana-Joy Davies
Mayor

Jessica Goodwin
Assistant Clerk-Treasurer