

**August 12, 2019**

**MINUTES** of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this twelfth day of August 2019 at 6:30 p.m. at the Municipal Office situated at 006 chemin Jerry, Grosse Ile, Qc, at which time there is quorum.

The following persons are present:

Mayor:	Rose Elmonde Clarke
Councillors:	Marlene Boudreau Nancy Clark Miles Clarke
Director-General:	Janice Turnbull
Absent with regrets Councillors:	Felicia Clarke Steve Clarke Jessica Goodwin

#### **ADOPTION OF THE AGENDA**

**R2019-119** It is moved by Nancy Clark  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

That the following agenda be hereby adopted as presented:

1. Opening of the sitting
  - 1.1 Welcome word by the chair
  - 1.2 Adoption of the agenda
  - 1.3 Adoption of the minutes
  - 1.4 Correspondence
    - 1.4.1 Business arising from the correspondence
      - 1.4.1.1 Adam Clark – Request for a minor derogation
      - 1.4.1.2 Amsée – Letter of support
2. Administrative acts of council
  - 2.1 Administrative updates
    - 2.1.1 Accounts paid
    - 2.1.2 Revenue and Expenses Comparative Statement
    - 2.1.3 Maritime Community Regional Files – Updates
3. Legislative acts of council
  - 3.1 TECQ - Gas Tax Program 2019-2023
  - 3.2 Selection criteria – Call for tenders
4. Varia
5. Question period
6. Close

## ADOPTION OF THE MINUTES

The members of the council received a copy of, and declare having read, the minutes of the regular sitting of council held July 8, 2019.

R2019-120

It is moved by Miles Clarke  
Seconded by Nancy Clark  
And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held July 8, 2019.

## CORRESPONDENCE

N2019-121

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

## BUSINESS ARISING FROM THE CORRESPONDENCE

### ADAM CLARK REQUEST FOR A MINOR DEROGATION

**WHEREAS** a request for a minor derogation dated July 2, 2019 was submitted by Adam Clark and is accompanied by a projected implantation plan from the surveyor, Mr. Maxime Daoust-Hébert, file number 1063 of his minutes dated July 2, 2019;

**WHEREAS** the minor derogation request number **MD2019-002** is to accept the construction of a secondary building measuring 32' x 28' in the front yard on lot 3 777 638;

**WHEREAS** Article 7.2.1 of the zoning bylaw number 2012-002 stipulates that no construction or structure is permitted in the front yard;

**WHEREAS** the minor derogation does not infringe on the enjoyment of the property rights of the owners of the neighbouring buildings given the current location of the residences and street profile;

**WHEREAS** the minor derogation request respects the Urban Planning objectives;

**WHEREAS** this is a request which may be subject to a minor derogation pursuant to Article 2 of the minor derogation bylaw 2010-004;

**WHEREAS** the refusal of this request would cause prejudice to the person who owns the property considering the land configuration;

**WHEREAS** the Community Development and Planning Advisory Committee studied the dossier and recommends that the request for a minor derogation be granted;

**THEREFORE**

R2019-122 It is moved by Marlene Boudreau  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

**THAT** the recommendation of the Community Development and Planning Advisory Committee to permit the minor derogation to Adam Clark be hereby granted.

**THAT** Adam Clark shall be permitted to construct a secondary building measuring 32' x 28' in the front yard on lot 3 777 638 as requested.

**AMSÉE  
LETTER OF SUPPORT**

**WHEREAS** the Municipality of Grosse Ile was approached by AMSÉE to support the project entitled *Energy Transition of the Magdalen Island Anglophone Community*;

**WHEREAS** the Municipality wishes to evaluate the potential of solar energy and to store it for our community infrastructure;

**THEREFORE**

R2019-123 It is moved by Nancy Clark  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

**THAT** the Municipality of Grosse Ile supports the project entitled *Energy Transition of the Magdalen Island Anglophone Community* that AMSÉE wishes to carry out and a letter will be forwarded to this effect.

**THAT** the contribution of the Municipality of Grosse Ile will be to promote the training activities, to attend meetings with the project team and to participate in the energy mapping exercise.

**ADMINISTRATIVE UPDATES**

**ACCOUNTS PAID**

R2019-124 It is moved by Miles Clarke  
Seconded by Marlene Boudreau  
And unanimously approved by the Councillors present

**To** approve the accounts paid for the month ending July 31, 2019, for an amount of \$56, 708.75, this list is deposited in the register of accounts paid.

**REVENUE AND EXPENSES  
COMPARATIVE STATEMENT**

R2019-125

It is moved by Miles Clarke  
Seconded by Nancy Clark  
And unanimously approved by the Councillors present

**THAT** the members of council acknowledge the deposit of the financial comparative statement of the Municipality of Grosse Ile which is presented in its entirety.

### **MARITIME COMMUNITY REGIONAL FILES UPDATES**

N2019-126

The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda for the next sitting of the council of the Maritime Community to be held on August 13, 2019.

### **LEGISLATIVE ACTS OF COUNCIL**

#### **TECQ GAS TAX PROGRAM 2019-2023**

**WHEREAS** the Municipality has familiarized itself with the Guide regarding the Terms of payment of the government contribution within the Programme de la taxe sur l'essence et de la contribution du Québec (TECQ) for the years 2019 to 2023;

**WHEREAS** the Municipality must respect the terms of this guide in order to receive the governmental contribution that was confirmed in a letter from the Ministry of Municipal Affairs and Housing.

#### **THEREFORE**

R2019-127

It is moved by Nancy Clark  
Seconded by Marlene Boudreau  
And unanimously approved by the Councillors present

**THAT** the Municipality agrees to respect the terms of the guide that apply to the Municipality;

**THAT** the Municipality agrees to be the sole responsible body and releases the Canadian and Quebec Governments, their ministers, administrators, employees and delegates of any responsibility regarding claims for liability, damages, losses or costs of any kind that may be associated with injury or death of any person or for loss or damage to any immovable by a deliberate or negligent act resulting, directly or indirectly, from investments carried out with funds from the TECQ 2019-2023 program;

**THAT** the Municipality approves the content and agrees to send, to the Ministère des Affaires municipales et de l'Habitation, the enclosed work plan number 1101042 regarding the aforementioned program as well as any other documentation required by the Ministry in order to receive the

governmental contribution that was confirmed by letter from the  
Ministre des Affaires municipales et de l'Habitation;

**THAT** the Municipality commits to reach the minimum capital  
threshold imposed on them for the five (5) years of the program;

**THAT** the Municipality agrees to inform the Ministère des Affaires  
municipales et de l'Habitation of any modifications that may be  
carried out to the schedule and work plans approved by this present  
resolution.

**THAT** the Municipality certifies by this present resolution that the  
enclosed schedule of works number 1101042 includes the true  
incurred costs and reflects the cost estimates of the work which is  
admissible.

### **SELECTION CRITERIA CALL FOR TENDERS**

**WHEREAS** Article 936.0.1.2 of the Quebec Municipal Code  
states that where a contract for professional  
services is to be awarded, the council must use the  
system of bid weighting and evaluating provided  
for in Articles 936.0.1 or 936.0.1.1;

**WHEREAS** the council must determine, by resolution, the  
criteria which will be used to evaluate bids as well  
as the methods of weighting and evaluation based  
on these criteria;

#### **THEREFORE**

R2019-128

It is moved by Miles Clarke  
Seconded by Marlene Boudreau  
And unanimously approved by the Councillors present

**THAT** the Municipality of Grosse Ile shall proceed with a public call  
for tenders for the awarding of a contract in order to engage the  
services of an engineering firm to prepare the plan and specifications  
for roadwork improvements on chemin Wide and chemin Rock  
Mountain.

**THAT** the weighting and evaluation system of the bids which are  
presented in two (2) distinct envelopes, the 1<sup>st</sup> envelope containing  
the presentation of the offer and the 2<sup>nd</sup> containing the price for the  
required services, shall be carried out in two steps as follows:

1) The evaluation and selection criteria based on the following:

- Experience of the bidder 30 points
- Competency and availability of the person  
responsible for the project 30 points
- Organization of the project team 15 points
- Work deadlines and presentation of the  
deliverables 20 points
- Quality of the offer of service 5 points

2) Attribution of the final score based on the following:

$$\frac{(\text{interim score} + 25) \times 10\,000}{\text{proposed price}} =$$

### QUESTION PERIOD

**N2019-129** No questions are asked as no members of the public are present.

### CLOSE

**R2019-130** The session is closed on a motion from Miles Clarke at 7 :34 pm.

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Rose Elmonde Clarke  
Mayor

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Janice Turnbull  
Director-General