

November 19, 2018

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this nineteenth day of November 2018 at 6:30 p.m. at the Municipal Office situated at 006 chemin Jerry, Grosse Ile, Qc, at which time there is quorum.

The following persons are present:

Mayor:	Rose Elmonde Clarke
Councillors:	Marlene Boudreau Nancy Clark Felicia Clarke Steve Clarke
Director-General:	Janice Turnbull
Absent with regrets Councillors:	Miles Clarke Jessica Goodwin

ADOPTION OF THE AGENDA

R2018-282

It is moved by Marlene Boudreau
Seconded by Nancy Clark
And unanimously approved by the Councillors present

That the following agenda be hereby adopted with amendments:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
3. Legislative acts of council
 - 3.1 Adoption of 2nd Draft Bylaw 2018-003 modifying the Zoning Bylaw 2012-002 in order to change the zoning of a residential lot in Grosse Ile North and to authorize additional uses in the industrial zone (Ic1)
 - 3.2 Hiring of Administrative Secretary – occasional status (replacement list)
 - 3.3 Employment offer – F.A.I.R.
 - 3.4 Declaration of pecuniary interests
 - 3.5 Calendar of 2019 sittings of council
 - 3.6 2019 Canada Day Grant – Signing Authority
 - 3.7 Write off of accounts
 - 3.8 PAERRL – Road Maintenance Grant
 - 3.9 TECQ – Gas Tax Program 2014-2018
4. Question period
5. Close

ADOPTION OF THE MINUTES

The members of the council received a copy of, and declare having read, the minutes of the regular sitting of council held October 15, 2018.

R2018-283

It is moved by Steve Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held October 15, 2018.

CORRESPONDENCE

N2018-284

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2018-285

It is moved by Felicia Clarke
Seconded by Steve Clarke
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending October 31, 2018, for an amount of \$278, 283.16, this list is deposited in the register of accounts paid.

LEGISLATIVE ACTS OF COUNCIL

ADOPTION OF 2ND DRAFT BYLAW - BYLAW 2018-003 MODIFYING THE ZONING BYLAW 2012-002 OF THE MUNICIPALITY OF GROSSE IN ORDER TO CHANGE THE ZONING OF A RESIDENTIAL LOT IN GROSSE ILE NORTH AND TO AUTHORIZE ADDITIONAL USES IN THE INDUSTRIAL (Ic1) ZONE

WHEREAS in virtue of the dispositions foreseen in the *Act Respecting Land Use Planning (L.R.Q. chapter A-19-1)*, the council may modify its zoning bylaw;

WHEREAS the council deems it necessary to modify its zoning bylaw in order to change the zoning of lot 3 777 748 and to authorize additional uses in the industrial (Ic1) zone;

WHEREAS a notice of motion was given at the sitting of council on October 15, 2018 and a 1st draft bylaw was also presented to the members of council at this same sitting;

WHEREAS this bylaw has been submitted to a public consultation on November 5, 2018 and which is subject to the process of approval by means of a referendum conforming to the dispositions of an *Act Respecting Land Use Planning (L.R.Q. chapter A-19-1)*;

WHEREAS a copy of this present bylaw was submitted to the members of council at least (2) working days before the present sitting;

WHEREAS the members of council declare having read this present draft bylaw;

WHEREAS the Director General, during the course of the sitting, mentions the content and scope of this bylaw;

THEREFORE

R2018-286

It is moved by Nancy Clark
Seconded by Steve Clarke
And unanimously approved by the Councillors present

THAT the following second draft Bylaw 2018-003 entitled Bylaw 2018-003 modifying the Zoning Bylaw 2012-002 of the Municipality of Grosse Ile in order to change the zoning of a residential lot in Grosse Ile North and to authorize additional uses in the Industrial (Ic1) zone be hereby adopted as presented.

THAT the following second draft bylaw 2018-003 is adopted and is hereby ordered and decreed by the following:

**SECOND DRAFT BYLAW 2018-003
MODIFYING THE ZONING BYLAW 2012-002 OF
THE MUNICIPALITY OF GROSSE ILE IN ORDER
TO CHANGE THE ZONING OF A RESIDENTIAL
LOT IN GROSSE ILE NORTH AND TO
AUTHORIZE ADDITIONAL USES IN THE
INDUSTRIAL (Ic1) ZONE**

Article 1: The preamble to this present bylaw is an integral part of the aforementioned.

Article 2: Lot number 3 777 748 identified as a residential zone Rb1 shall be hereby modified to that of an industrial zone (Ic1), as illustrated in Annex A.

Article 3: In addition to the uses already authorized in the Industrial Ic1 zone, the following uses will also be permitted:

- Restaurant and relaxation establishments
- Small retail shops

Article 4: All dispositions incompatible and irreconcilable with the present bylaw are and will remain repealed.

Article 5: This present bylaw comes into force according to the provisions of An Act Respecting Land Use Planning.

HIRING OF ADMINISTRATIVE SECRETARY OCCASIONAL STATUS – REPLACEMENT LIST

WHEREAS two (2) applications were received following the internal/external posting for an Administrative Secretary;

WHEREAS one (1) of the applicants does not meet the requirements and qualifications outlined in the offer of employment;

THEREFORE

R2018-287

It is moved by Felicia Clarke
Seconded by Steve Clarke
And unanimously approved by the Councillors present

THAT Ms. Myriam Pealey be hereby engaged as Administrative Secretary, occasional status (replacement list) with the salary and conditions as outlined in the current collective agreement in effect at the Municipality of Grosse Ile.

THAT the Director General, Janice Turnbull, be hereby delegated to contact the Union in order to inform them of this new employee.

EMPLOYMENT OFFER F.A.I.R.

R2018-288

It is moved by Felicia Clarke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Director-General, Janice Turnbull, be hereby delegated to proceed with an employment offer in order to engage the services of a labourer, 40 hours per week at a salary of \$14.50 per hour for a period of twelve (12) weeks beginning on December 17, 2018 and ending on March 9, 2019.

THAT the Director-General, Janice Turnbull, be hereby delegated to carry out the selection process, if necessary, in order to engage the said labourer.

DECLARATION OF PECUNIARY INTERESTS

N2018-289 The declaration of pecuniary interests of each member of council is hereby deposited to the Director General and the attestation certificate shall be forwarded to the Ministry of Municipal Affairs and Housing.

CALENDAR OF 2019 SITTINGS OF COUNCIL

WHEREAS article 148 of the *Quebec Municipal Code* stipulates that the council must establish, before the beginning of each calendar year, the schedule of regular sittings of council for the following year by indicating the day and time of each one;

THEREFORE

R2018-290 It is moved by Marlene Boudreau
Seconded by Felicia Clarke
And unanimously approved by the Councillors present

THAT the regular sittings of council for the 2019 calendar year are scheduled as follows; these sittings will be held on Monday beginning at 6:30 pm:

January 14, 2019	July 8, 2019
February 11, 2019	August 12, 2019
March 11, 2019	September 9, 2019
April 8, 2019	October 21, 2019
May 13, 2019	November 18, 2019
June 10, 2019	December 9, 2019

2019 CANADA DAY GRANT SIGNING AUTHORITY

R2018-291 It is moved by Steve Clarke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Leisure Coordinator, Miranda Matthews, be hereby designated to apply for, and sign all relevant documents pertaining to, a grant for funding for Canada Day Celebrations on behalf of the Municipality of Grosse Ile.

WRITE OFF OF ACCOUNTS

R2018-292

It is moved by Felicia Clarke
Seconded by Steve Clarke
And unanimously approved by the Councillors present

THAT all unpaid accounts prior to 2018 which total an amount of \$275.72, including interest and penalties be hereby written off from the accounts receivable of the Municipality of Grosse Ile.

**PAERRL
ROAD MAINTENANCE GRANT**

WHEREAS the Ministry of Transports has granted compensation in the amount of \$19, 135 for the maintenance of local roads for the 2017 calendar year;

WHEREAS the compensation distributed to the Municipality is for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality;

THEREFORE

R2018-293

It is moved by Steve Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall inform the Ministry of Transports concerning the usage of the compensation granted for routine and preventive maintenance of local roads 1 and 2 as well as the components of bridges, located on these roads, whose responsibility lies with the Municipality, in accordance to the objectives of the section entitled Maintenance of local roads.

**TECQ
GAS TAX PROGRAM 2014-2018**

WHEREAS the Municipality has familiarized itself with the Guide of Terms Related to the Programme de la taxe sur l'essence et de la contribution du Québec (TECQ) for the years 2014 to 2018; and

WHEREAS the Municipality must respect the terms of the guide in order to receive the governmental contribution that was confirmed in a letter from the Ministry of Municipal Affairs.

THEREFORE

R2018-294

It is moved by Marlene Boudreau
Seconded by Steve Clarke
And unanimously approved by the Councillors present

THAT the Municipality agrees to respect the terms that apply to the Municipality in the Guide;

THAT the Municipality agrees to be the sole responsible body and releases the Canadian and Quebec Governments, their ministers, administrators, employees and delegates of any responsibility regarding claims for liability, damages, losses or costs of any kind that may be associated with injury or death of any person or for loss or damage to any immovable by a deliberate or negligent act resulting, directly or indirectly, from investments carried out with funds from the TECQ 2014-2018 program;

THAT the Municipality approves the content and agrees to send, to the Ministère des Affaires municipales et de l'Occupation du territoire, the work plan regarding the aforementioned program as well as any other documentation required by the Ministry of Municipal Affairs in order to receive the governmental contribution that was confirmed by the Minister in the form of a letter;

THAT the Municipality commits to engaging, for municipal immobilization infrastructure, an amount set at \$28.00 per resident per year, that being a total of \$140.00 per resident for the five years of the program (2014-2018 inclusively);

THAT the Municipality agrees to inform the Ministère des Affaires municipales et de l'Occupation du territoire of any modifications that may be carried out to the schedule and plans approved by this present resolution.

THAT the Municipality certifies by this present resolution that the enclosed schedule of works includes the true incurred costs.

QUESTION PERIOD

N2018-295

No questions are asked as no members of the public are present.

CLOSE

R2018-296

The session is adjourned on a motion from Steve Clarke at 7:53 pm.

Rose Elmonde Clarke
Mayor

Janice Turnbull
Director-General